



GENERAL INFORMATION

Full Legal name of Institution: **Deusto Business School – San Sebastian Campus.**

Erasmus Code: **E BILBAO 02** PIC Number: 999876971

Postal Address: **Mundaiz, 50 . 20012 Donostia – San Sebastian**

Phone Number: +34 943 326600

Website: **www.dbs.deusto.es**

INTERNATIONAL OFFICE

Director	Elena Lamarain Email: elena.lamarain@deusto.es
Incoming Academic Coordinator	Nagore Aranguren Email: nagore.aranguren@deusto.es
Contact for Incoming students	Vanessa Iribarren Email: incoming.dbs@deusto.es
Outgoing Academic Coordinator	Jon Ochoa Email: j.ochoa@deusto.es
Contact for Outgoing students	María Uribe Email: outgoing.dbs@deusto.es

ACADEMIC CALENDAR

<i>FALL SEMESTER (September to January)</i>	
August 24 th	Reception for the Intensive Spanish Course. Students should be at the Information Hall of the University at 8:45 a.m.
September 2 nd , 3 rd and 4 th	Orientation Sessions. Students should be at the Information Hall of the University on the 2nd of September at 8:45 a.m. Attendance is compulsory.
September 7 th	Lectures begin.
December 23 rd	First day of Christmas Vacation.
December 17 th to January 16 th	Exam Period Fall semester.
January 25 th to February 5 th	Retake examinations.

<i>SPRING SEMESTER (February to June)</i>	
January 21 st	Reception for the Intensive Spanish Course. Students should be at the Information Hall of the University at 8:45 a.m.
February 3 rd , 4 th and 5 th	Orientation Sessions. Students should be at the Information Hall of the University on the 3rd of February at 8:45 a.m. Attendance is compulsory.
February 8 th	Lectures begin.
April 1 st to 11 th	Easter Holidays.
April 12 th	Lectures begin.
May 27 th to June 11 th	Exam period Spring semester.
June 19 th to 29 th	Retake examinations.

EXCHANGE STUDENT INFORMATION

STEP 1: Nomination

- ❖ Nomination period:
 - Fall Semester: Before May 1st
 - Spring Semester: Before October 1st.

- ❖ Please send an email to incoming.dbs@deusto.es with the following information about each of your nominated students:
 - Name
 - Gender
 - Major
 - Semester / Academic year
 - Email

STEP 2: Application

Once the nomination is received we will directly contact the student with all relevant information and instructions on how to fill out the on-line form.

- ❖ Application deadlines
 - Fall Semester: May 15th
 - Spring Semester: October 15th

- ❖ **Students who need a visa**, please fill in the Application Form as soon as possible so that we can issue your Letter of Acceptance in time.

ACADEMIC INFORMATION AND COURSE REGISTRATION

Before arriving at Deusto, students will be provided with course schedules. It is the students' and Home University's responsibility to check there are no time conflicts in the courses students would like to attend.

We would like to inform you that courses have limited places. We therefore advise students to have a few back-up courses available as alternatives.

Once at the University of Deusto, students will have a period of approximately 6 days in order to decide the courses they would like to take and definitely register for the courses after that period. Before the day for Course Registration it is the Home Institution the one which should confirm the students that their course choice is appropriate.

Exchange students coming to the Business Degree can choose business subjects from our 1st., 2nd., 3rd. and 4th. year courses. Besides, students are allowed to take a maximum of 2 subjects from the Degree of Communication, Social Work or the Tourism Degree (except from languages from the Tourism Degree and the Business degree).

Spanish language courses are also on offer: there is an Intensive **Spanish Course** before the beginning of each semester and a Regular Spanish Course throughout the semester. An introductory course in **Basque Language** will be also on offer.

Some courses specially designed for exchange students will also be offered in English: "**Basque Government & Politics**" (Fall semester) "**The Basque Country: Basque Language & Culture**" (Spring semester)

❖ *List of Business Courses and Offer in English:*

Please find also attached the course offer for the academic year 2020/21 and the subjects that will be offered in English.

❖ *Syllabi of Business Courses:*

<http://dbs.deusto.es/cs/Satellite/deusto-b-school/en/deusto-business-school-1/programmes-3/degrees-0/bma-san-sebastian-campus/bma-san-sebastian-campus/programa?idPest=1340037912987&idSeccion=3>

❖ **Attendance to lectures:**

Attendance to lectures is compulsory at the University of Deusto.

LANGUAGE COURSES

Free of charge for exchange students.

❖ **Intensive Spanish Courses**

They are offered before the beginning of each semester in different levels from absolute beginners (3 ECTS)

❖ **Regular Spanish Courses**

They are offered throughout the semester in different levels. (6 ECTS)

There are no groups for absolute beginners; so if they are interested in learning Spanish they need to attend the Intensive Spanish Course.

❖ **Introduction to Basque Language and Culture.**

It is offered throughout the semester for absolute beginners. (6 ECTS)

ACCOMMODATION

❖ **Information about different types of accommodation can be found at the following link.**

<https://estudiantes.deusto.es/cs/Satellite/estudiantes/en/students-1/student-services/accommodation-and-orientation/san-sebastian-campus-5/flat-through-the-accommodation-service?cambiodioma=si>

Students need to apply for accommodation and send the application form to the Housing Service (alojamiento.ss@deusto.es). The International Office does not arrange accommodation.

➤ **Deadlines**

Fall Semester: July 10th

Spring Semester: November 10th

HEALTH INSURANCE

❖ Students with the European Health Card:

Apart from getting the European Health Card, students need to get a private insurance which covers the following:

- Civil liability.
- Accidents and serious illness (including temporal and permanent disability).
- Death and repatriation.

❖ Students without the European Health Card:

Students need to get a private insurance which covers the following:

- Medical treatment and hospitalization following illness or accident.
- Civil liability.
- Accidents and serious illness (including temporal and permanent disability).
- Death and repatriation.

The University of Deusto offers students the possibility to contract an insurance which covers all these aspects. It is not compulsory to contract this insurance if students have another one which meets the requirements mentioned above.

For any questions regarding the insurance offered by the University of Deusto, please contact seguros@deusto.es.

It is the student´s responsibility to get an insurance with coverage for the whole period in Deusto.

